



BEHIND THE WHEEL AGREEMENT AND SCHOOL REQUIREMENTS

1. The student must provide verification that he/she is enrolled in school and has received passing grades. Verification of eligibility must include:

A form which is approved by the Illinois Secretary of State and states that the student is enrolled in school and has received a passing grade in at least eight (8) courses during the previous two (2) semesters.

2. Proof that the student has successfully completed thirty hours of classroom instruction in Driver Education is required. Confirmation must be presented to **My Tutor Driving School** on the letterhead of the appropriate high school.
3. A driving permit will be required prior to driving instruction. The student is required to obtain a "driving abstract" from the local DMV as proof that the permit is valid.
4. Students driving experience shall be for periods of sixty (60) minutes for each student per driving session. The accumulation of six (6) hours of practice driving shall be completed as scheduled. A minimum of six (6) hours of observation is required. Observation time in the car may not be counted as practice driving.
5. Each student shall receive a minimum of six (6) full hours of behind-the wheel instruction. **There is no allowance for absence.** Two students are required to drive each two-hour session. **No shows will be made up at the rate of \$35.00 per hour. The student who does not show is required to pay before he/she is permitted to drive.**
6. Emergency Cancellations must be made at least 24 hours prior to scheduled drive time. If our office is closed (Friday, Saturday and Sunday) please visit www.mytutorlearning.com. Go to "CONTACT US" and send notification of cancellation.

7. **My Tutor Driving School** will not refund tuition or part of tuition if the school is capable and willing to satisfy its part of the contract and/or the student violates the provisions of this agreement.
8. A \$125.00 deposit is required to register and the balance (\$200.00) is due the first day of driving. Please return this registration form, verification of eligibility signed by a school official and proof of classroom completion to My Tutor and your student will be scheduled for Behind the Wheel instruction.

.....
I have read and fully understand the contents of this agreement.

Name _____ Date of Birth _____

School _____

Permit Number _____

Phone H. _____ C. _____ W. _____

Address _____

City State and Zip _____

Email _____ (optional)

Student Signature and Date

Parent /Guardian Signature and Date

Office Use:

Date _____ **Deposit** _____ **Check#** _____

Date _____ **Payment** _____ **Check#** _____

JESSE WHITE
SECRETARY OF STATE

COMMERCIAL DRIVER TRAINING SECTION

DRIVER EDUCATION APPROVAL FORM

This portion to be completed by Driver Training School:

Name and Address of Driver Training School			
My Tutor Driving School 4212 North Belt West Belleville, IL 62226			

Student's Full Name	Last	First	Middle
---------------------	------	-------	--------

Street Address

City or Town	ZIP Code
--------------	----------

_____ Signature of Student	_____ Date
_____ Signature of Parent/Guardian	_____ Date

Name of Jr/High School

School Address	Phone Number
----------------	--------------

City or Town	ZIP Code
--------------	----------

This portion to be completed by JR/High School Administration:

Pursuant to Chapter 625 ILCS, Section 6-408.5, the above named student attends this school and has received a passing grade in at least 8 courses during the previous two (2) semesters and is therefore eligible for private driving instructions:	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____ Signature of Chief School Administrator or Superintendent of High School	_____ Date

It is recommended that School Administration retain a copy of this form)